

Glasgow Kelvin College

Finance and Resources Committee Meeting of 10 March 2026

No Smoking and Vaping Policy

Report by Assistant Principal People and Culture

1. Introduction

Members will be aware that the College has developed, in partnership with representatives of its recognised Trade Unions, staff, management and external partners and students, where appropriate, a range of policies and procedures for Glasgow Kelvin College.

The purpose of this report is to apprise members of the outcome to the consultation on a review of the College No Smoking.

2. No Smoking and Vaping Policy (Appendix 1) - For Approval by the Finance and Resources Committee

Members may recall that this Policy was approved at the Finance and Resources Committee meeting held on 4 June 2024. The document has been reviewed in advance of the date in the Policy Review Schedule due increased incidents associated with vaping on campus. The following section provides members with an update on the review and revision of the Policy.

Consultation involved the Health and Safety Manager, staff, management, and the College's recognised Trade Unions, UNISON, and EIS-FELA.

All feedback received has been carefully considered and incorporated into the Policy where appropriate.

The main changes to this Policy to be noted include:

- Policy title updated to include vaping.
- Vaping added throughout as a prohibited activity alongside smoking across all buildings, entrances, vehicles and designated smoke-free areas.
- Health rationale expanded to include risks from vaping fumes.
- New Specific Legislation section added, strengthening legal context.
- Designated smoking areas now explicitly include permission for vaping in those same areas.
- Fire-alarm risk from vape fumes now highlighted.
- Illegal substance clause added, stating vaping devices containing illegal substances may be treated as a criminal matter.
- Broader grounds-based prohibition included (not just buildings).

- Roles and responsibilities updated to include monitoring vaping and updated signage requirements.
- Support information updated, now referencing help for stopping both smoking and vaping.

Members are recommended to approve the revised No Smoking and Vaping Policy. The next review date is 31 March 2029.

3. Resource Implications

There are no resource implications identified as a result of this report.

4. Impact on Students

The aim of the No Smoking and Vaping Policy is to provide a healthy and safe working and learning environment to protect the health and wellbeing of students and staff.

5. Risk and Assurance

There are no risk implications identified as a result of this report.

6. Equality and Inclusion

There are no equality implications identified as a result of this report. Members should note that the Equality Impact Assessment has been reviewed and revised and is available on the College website.

Members should note that appropriate training and development for managers and awareness training for staff will be provided in relation to the No Smoking and Vaping Policy by the College's Health and Safety Manager.

7. Data Protection

No data protection issues have been identified as a result of this report.

8. Environmental and Sustainability

There are no Environmental and Sustainability implications arising as a consequence of this report.

9. Recommendations

Members of the Finance and Resources Committee are recommended to:

- i) Approve the No Smoking and Vaping Policy for immediate implementation; and
- ii) note that training for managers and awareness raising activities will be delivered in AY 2025-26 to support the effective implementation of the No Smoking and Vaping Policy.

10. Further Information

Further information on the content of this report and its appendices can be obtained from Doreen Shiels, Assistant Principal, People and Culture
dshiels@glasgowkelvin.ac.uk

Glasgow Kelvin College
DMS
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